

**TENDER**

1. APS Nagrota invites sealed tenders from experienced vendors / firms for the 'Upgradation of English Lab' at APS Nagrota, Jammu-181221. The technical specifications of the articles including new computers are attached as Appx 'A' to this Tender Notice. The quantities required are listed as Appx 'B' to this Tender Notice.

2. **Pre- qualification Criteria for the Firms.**

Should be Original Equipment Manufacturers (OEM) or Authorised Dealer or Authorised Distributor of OEM. Bidders quoting as Authorised Distributors/dealers of the manufacturer will be considered provided the Bidder furnishes valid Authorisation from the OEM (only for computers).

3. In case your firm is interested in supplying the above items, you are requested to forward your quotations in two clearly marked separate envelopes as under:-

(a) One envelope containing Technical Bid (As per Appx 'A' mentioned in para 1 above).

(b) Second envelope containing Commercial Bids (for quantities mentioned in Appx 'B' referred in para 1 above) .

4. While forwarding quotations following points may please be adhered to:-

(a) Quotations will be given for item/items exactly as per the nomenclature used by us, mentioning the Make, Model, Regd No. etc.

(b) Items to be supplied will comply with the technical specifications.

(c) Quotation will be on the firm's printed letter head bearing the firms GST No.

(d) All pages of the quotation will be signed by the authorized signatory of your firm and will be affixed with the firm's official seal.

(e) Prices will be inclusive of GST.

(f) Warranty documents provided by the original equipment manufacturer of items will be handed over. Warranty will be activated on line at the time of delivery and executed by the vendor as per terms of tender notice.

(g) **AMC.** Vendors to give separate quotes for AMC post warranty. The School may choose to enter into AMC post warranty. The AMC cost will not be considered while arriving at the L1 Bidder.

5. **Warranty.**

(a) The Bidders will warrant that the Goods supplied under the Contract are new, unused, of the most recent or current models and incorporate all recent improvements in design and materials.

(b) **On-site Comprehensive Warranty.** The warranty would be on-site and comprehensive in nature and back to back support from the OEM. The vendor will warrant all the hardware and software against defects arising out of faulty design, materials and media workmanship etc for a period of **Three years** from the date of acceptance of the hardware for new Desk Top PCs, RAMs etc and for one year for the Mother Boards. The vendor will provide support for Operating Systems and other pre-installed software components during the warranty period of the hardware on which these software & operating system will be installed. Defective hardware shall be replaced by the vendor at his own cost, including the cost of transport. Vendor's hardware engineer will report at APS Nagrota within one day of reporting of breakdown through telephone/ email or Fax or courier and repair the same at the earliest.

(c) The downtime of a machine should not exceed 5% in a month. The monthly downtime percent of a machine would be calculated as under:

$$\text{Downtime \%} = \frac{(\text{Unavailable hours due to breakdown} - \text{PM hours}) \times 100}{(\text{Available Hours})}$$

$$\text{Available hours} = \text{No. of working days} \times 8.$$

(d) If the downtime percentage exceeds 5% in a month, proportionate amount for all such breakdowns during the warranty period, may be claimed/ adjusted while releasing the Performance Bank Guarantee or the warranty period for the hardware will be extended accordingly. If claimed, the vendor has to pay the penalty amount as directed in the claim letter. If the downtime percentage exceeds 5% in a month, penalty will be charged for shortfall and amount of penalty will be calculated quarterly as per the table given below, subject to maximum of 5% of cost of Hardware.

| Shortfall in SLA target/Compliance by | Penalty (%) |
|---------------------------------------|-------------|
| <=1%                                  | 1           |
| >1% and <=3%                          | 2           |
| >3% and <=5%                          | 3           |
| >5% and <=6%                          | 3           |
| >6% and <=8%                          | 4           |
| >8% and <=10%                         | 5           |

6. **Performance Bank Guarantee.** The Vendor will be required to furnish an unconditional Bank Guarantee of an amount equivalent to 5% of contract value and valid for **WARRANTY** period + **THREE** months (invocation period) from the date of acceptance. The performance guarantee to be submitted within ONE month after acceptance of goods and before release of full and final payment of the Contract.

7. **Payment Terms.**

(a) 95% after delivery, verification and installation of items at APS Nagrota.

(b) 5% after complying with acceptance criteria and after submitting performance Bank Guarantee from a scheduled commercial bank equivalent to 5% of contract value, valid till THREE months after expiry of warranty from the date of acceptance along with invocation period of THREE months. All the payments will be made by APS Nagrota by NEFT. Supplier will be entirely responsible for all applicable present and future duties, levies, charges, license fees, GST etc in connection with delivery of goods at site including incidental services and commissioning

8. Tenders, duly sealed, will be dropped in the sealed box placed of APS Nagrota before 11:00 am on 13 Aug 2022. No tender will be accepted thereafter.

9. Tenders will be opened by a board of officers of APS Nagrota of 12:00 pm on 13 Aug 2022. Vendor representative may be present for the opening of the tenders.
10. Clarifications regarding the tender may be sought on tele No. 0191-2956469 prior to the due date and time.
11. APS Nagrota reserves the right to reject any tender.
12. Submission of tender will imply the acceptance by the vendor of the terms and conditions given in this tender document.
13. **Acceptance of Items:** Items supplied will be accepted on verification of quantity and technical compliance. Installation will commence after acceptance of goods by a board of officers.
14. **Installation:** Installation will be done with neatness, adhering to the best practices to minimize fault occurrence. The same will be inspected by a Board of Officers at APS Nagrota and the payment will be released only after the BOO clears all aspects of installation and serviceability.

Tender Notice No : APS/ACCTS/ \_\_\_\_\_

(Ruchi Bahl)  
Principal

Station : Nagrota, J& K  
Date : 2022

**Appx 'A'**

(Refers to para 1 of APS Tender Notice No  
APS/ACCTS/ \_\_\_\_\_)

**TECHNICAL BID**

**TECH QR & COMPLAINACE MATRIX FOR  
UPGRADATION OF ENGLISH LAB AT APS NAGROTA**

1. **Pre Qualification Criteria for Bidding Firm**

- (a) Whether OEM : Yes/No (Docu att)
- (b) Is your firm an authorized distributor/ dealer/ Retailer for the OEM : Yes/No (Docu att)
- (c) The firm will provide a Performance Bank Guarantee as per terms of Tender Notice : Yes/No
- (d) The firm agrees to the warranty clauses of Tender Notice : Yes/No
- (e) Post warranty AMC quote given : Yes/No (quote Attached)

2. **Technical Specifications and Compliance Matrix**

| Ser No | Technical Qualitative Requirement | Technical Specifications   | Remarks                         | Yes/No |
|--------|-----------------------------------|--|---------------------------------|--------|
| (a)    | <b>Procurement of New Tablets</b> |  |                                 |        |
|        | Tablets                           | 4 GB RAM 64 GB ROM SCREEN 7" BATTERY 5000 MH ANDROID OS OREO AND ABOVE WITH TABLET STAND | One year manufacturing warranty |        |

**Appx 'B'**

(Refers to para 1 of APS Tender Notice No APS/ACCTS/\_\_\_\_\_)

**COMMERCIAL BID**

**UPGRADATION OF ENGLISH LAB AT APS NAGROTA**  
**BILL OF MATERIAL**

| Ser | Items | Technical | Qty | Unit cost | Total cost | Remarks |
|-----|-------|-----------|-----|-----------|------------|---------|
|-----|-------|-----------|-----|-----------|------------|---------|

| No        |                                   | Specifications   |           | (in Rs.) | including GST (in Rs.) |  |
|-----------|-----------------------------------|--|-----------|----------|------------------------|--|
| <b>1.</b> | <b>Procurement of New Tablets</b> |  |           |          |                        |  |
|           | Tablets                           | 4 GB RAM 64 GB ROM SCREEN 7" BATTERY 5000 MH ANDROID OS OREO AND ABOVE WITH TABLET STAND | <b>16</b> |          |                        |  |
|           | <b>Grand Total</b>                |  |           |          |                        |  |